

UNCLASSIFIED

E1016A

CONGRESSIONAL REQUEST

TO: EUR/150V Drafting Officer

FROM: H - Michele Rappaport

SUBJECT: Congressional Request: S Con. Res. 60

DUE DATE: Sep 1

1) A reply to the attached Congressional request should be ready for submission to the Office of Management and Budget (OMB) within ten days for clearance before it can be transmitted to the Hill.

Please address the reply to the Chairman of the Committee as "Dear Mr. Chairman". The letter will be signed by Janet G. Mullins, Assistant Secretary for Legislative Affairs. The closing paragraph should read:

The Office of Management and Budget advises that from the standpoint of the Administration's program there is no objection to the submission of this report.

2) In addition, please prepare a transmittal letter to OMB required under provisions of OMB Circular A-19. A sample is printed on the back of this page.

After securing all necessary clearances, please forward the entire package to H (Room 7258) for OMB clearance and signature.

Copies required:

- 1 original for the Chairman*
- 6 copies without drafting and clearance information
- 3 copies with drafting and clearance information

*The multiple copies required by the committee will be reproduced by H after OMB Clearance has been received.

H will hold the original letter to the Chairman until OMB clearance is received. Should changes be required, the entire package will be returned to the drafting bureau for revisions. Please note that it is not unusual for reports to be delayed at OMB.

If a problem is anticipated in meeting the deadline or if action is transferred to another office, please notify me on x7-4463 or 7-2137.

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